



## **Dawn Farm Community Barn**

### **Rental Rates**

Half day Mon-Thur. (5 hours or less) - \$300

Half day Fri-Sun. (5 hours or less) - \$400

Full day Mon-Thur. (more than 5 hours) - \$400

Full day Fri-Sun. (more than 5 hours) - \$500

An additional \$200 security deposit is due to reserve a date.

*Rates for non-profits and recovery-related groups are negotiable.*

*Rates include use of our tables and chairs.*

### **Barn Guidelines**

#### *Renting the Barn*

To rent the Community Barn, please complete the online contact form. Reservations can be scheduled up to 12 months in advance. Once a date is agreed upon, we will ask you to sign a rental agreement and submit your security deposit – required *at least 30 days* prior to your event to hold your date.

#### *Security Deposit*

A \$200 Security Deposit is due upon signing the rental contract. The Security Deposit will be used to reserve the rental date and may be utilized by Dawn Farm for additional cleaning services and/or repair of damage after the event, and/or as compensation for situations described below. Full or partial Security Deposits will be returned to the renter in a timely manner following inspection of the Barn

#### *Cancellation*

The renter must notify Dawn Farm of a rental cancellation within 30 days of the rental date. Failure to notify within 30 days will result in forfeiture of the security deposit.

### *Capacity*

The barn is approximately 3200 square feet.

The maximum capacity for the Community Barn WITHOUT chairs is 240. With chairs, the capacity is 141. With the addition of tables, the recommended capacity is further reduced.

### *Tables and Chairs*

Rental of the Community Barn includes the use of our tables and chairs. We have twelve 4' round tables, twelve 6' rectangular tables, and 150 stackable chairs.

### *Food*

Renters may bring outside food into the Barn. The Barn kitchen area includes a double sink, standard-sized refrigerator/freezer and microwave. Standard drip coffee pot or percolator is available upon request. Cups, plates, silverware, napkins, coffee and coffee supplies are *not* provided

### *Parking*

Dawn Farm has a sizeable parking lot available for use. Please note that Dawn Farm employees will also be using the lot, specifically during normal business hours. During summer months, accommodations can be made for parking on the grass, if needed.

### *Use of the Grounds*

Rental of the Community Barn includes access to the barn and to the designated smoking area near the fenced in trash area. Guests are allowed to visit with the farm. Because Dawn Farm is a working treatment center, all other areas of Dawn Farm are off-limits to the rental party and their guests.

### *Catering and Rental Equipment*

All catering supplies and rental equipment must be delivered and removed within the rental period. Arrangements outside the rental period will incur an additional rental fee. Delivery trucks must remain in the parking lot and may not back up to the doors. Failure to adhere to this policy may result in termination of your rental and forfeit of your security deposit.

### *Curfew*

For evening or full day rentals, the event must end by 12:00am and the rental party must leave the Community Barn no later than 12:30am. Failure to follow this curfew will result in forfeit of the Security Deposit.

### *Smoking*

The Community Barn is a non-smoking facility. Smoking is permitted only in the smoking area near the dumpster. The rental party is responsible for clean-up of any smoking materials. Smoking in or around the Community Barn may result in immediate termination of the rental contract, without refund.

### *Alcohol and Other Drugs*

Dawn Farm is an addiction treatment center, and no alcohol or other drugs are permitted on the property. The presence of alcohol or other drugs by the rental party or its guests will result in immediate expulsion of the individual responsible, and will result in termination of the rental contract, without refund, and forfeit of the Security Deposit

### *Animals*

No outside animals are permitted at the Community Barn, unless they are leader or guide dogs. Please be aware that farm animals are present on the grounds, and mistreatment of any animals, including unauthorized feeding, is strictly prohibited.

### *Music, Including DJs and Bands*

Music is permissible at reasonable volumes that do not interfere with normal Dawn Farm operations. Dawn Farm staff can provide guidance in setting a reasonable volume for sound. Any live music providers must comply with the conditions of the rental agreement. Music providers should be aware of the time of the rental agreement, and should take that time into consideration during set up or breakdown of equipment.

### *Decorations*

Decorations may be affixed with non-adhesive putty. Please do not use staples, tacks, nails, or sticky tape! Additional lighting may be used so long as it can be plugged into existing outlets. No alterations to the fuse box or electrical system are permitted. Use of candles is prohibited. Any decorations must be removed by the rental party before the end of the contracted rental period.

### *Bird Seed!*

For special events, bird seed may be thrown outside of the building. Rice and confetti are *not* allowed.

### *Clean Up and Trash Removal*

The rental party is responsible to return the premises to a clean and orderly condition after the event. The rental party is responsible for disposing of any trash upon conclusion of the event, including any trash produced on the grounds outside of the Barn. Dawn Farm will provide trash bags and receptacles.

### *Damages*

The rental party assumes responsibility for any damage to the Community Barn caused by the rental party and their guests. Renter agrees that the Security Deposit will be applied to any damage incurred. Any amount due in excess of the Security Deposit will be immediately due to Dawn Farm.